

THE CANADIAN CHAMBER OF COMMERCE

COMMERCE HOUSE • 1080 BEAVER HALL HILL • MONTREAL, QUEBEC H2Z 1T2 • (514) 866-4334

January 21, 1980

Mr. Gordon J. Dale
Secretary
Enderby & District Chamber
of Commerce
Box 1000
Enderby, B.C. V0E 1V0

Dear Mr. Dale,

Enclosed is the official documented Certificate of Formation and Memorandum of Agreement attesting to the incorporation of the Enderby & District Chamber of Commerce, as recorded in the Department of Consumer and Corporate Affairs on November 15, 1979, Film 447, Document 31.

Sincerely,



Elvira Cordileone
Administrative Assistant

/encls.



THE CANADIAN CHAMBER OF COMMERCE

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January 15, 1979

Mr. J.A. Byers
Treasurer
Enderby & District Chamber of Commerce
c/o 714 Cliff Street
P.O. Box 609
Enderby, B.C. V0E 1V0

Dear Mr. Byers:

Your letter of January 12th addressed to Mrs. Rasnikoff concerning the incorporation of the Enderby & District Chamber of Commerce has been referred to me since she is no longer associated with our organization.

Documentation concerning your request for incorporation has been forward to the Department of Consumer and Corporate Affairs as noted in the attached.

I trust that this matter will be finalized as quickly as possible but would point out that this procedure normally takes from six to eight weeks.

Please be assured that as soon as we hear from Mr. Poulin we will be in touch with you.

Yours truly

(Mrs.) Paula Bachand
Administrative Assistant



THE CANADIAN CHAMBER OF COMMERCE

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January 15, 1979

Mr. Jacques Poulin
Examiner - Corporations
Consumer and Corporate Affairs
Government of Canada
Ottawa/Hull, Que. K1A 0G9

Re: Enderby & District Chamber of Commerce

Dear Mr. Poulin:

Enclosed please find the following documents:

- (1) Certificate of Formation and Memorandum of Agreement, in duplicate, for the above-noted Chamber.
- (2) A typewritten list, in duplicate, of signatures appearing on the above document.
- (3) A cheque payable to the Receiver General of Canada in the amount of five dollars.
- (4) Two copies of a map indicating the boundaries of the area to be served by this Chamber.
- (5) Two copies of the By-laws of the Enderby & District Chamber of Commerce.

Please note that this Chamber wishes to be incorporated under Part II of the Boards of Trade Act.

They have also requested that since they are in the process of negotiating a contract with the provincial government and one of the requirements is that they be an incorporated body, any efforts to expedite this incorporation would be greatly appreciated.

We look forward to hearing from you in due course.

Yours truly

(Mrs.) Paula Bachand
Administrative Assistant

/pb
Encls.

✓ cc: Mr. J.A. Byers

CERTIFICATE OF FORMATION AND
MEMORANDUM OF AGREEMENT

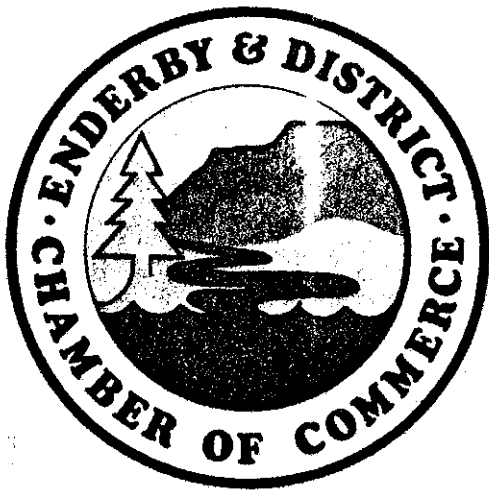
ENDERBY & DISTRICT CHAMBER OF COMMERCE

DATED 12th December, 1978.

Department of Consumer and Corporate Affairs
Registration Division, Ottawa, December 6, 1979.

I hereby certify the within to be a true and
faithful copy of the record of the original
Certificate of Formation and Memorandum of
Agreement as entered on Film 447, Document 31.


L. McLann
Deputy Registrar General of Canada



ENDERBY & DISTRICT CHAMBER of COMMERCE

January 12, 1979

Mr. B. Rasnikoff
Assistant Manager
Organization Services Dept.
The Canadian Chamber of Commerce
1080 Beaver Hall Hill
Montreal, Quebec
H2Z 1T2

Mr. Rasnikoff:

Re: Incorporation of Enderby and District Chamber

As outlined in the incorporation guide provided by your office please find enclosed the following documents:

- a) three copies of the bylaws
- b) two (2) copies of the document, Certificate of Formation and Memorandum of Agreement, duly notarized.
- c) two (2) copies of a typewritten list of the names and occupations of the thirty (30) chartering members
- d) two (2) copies of a map indicating the boundaries of the area which our organization proposes to serve.
- e) a cheque for \$5.00 payable to the receiver General of Canada.

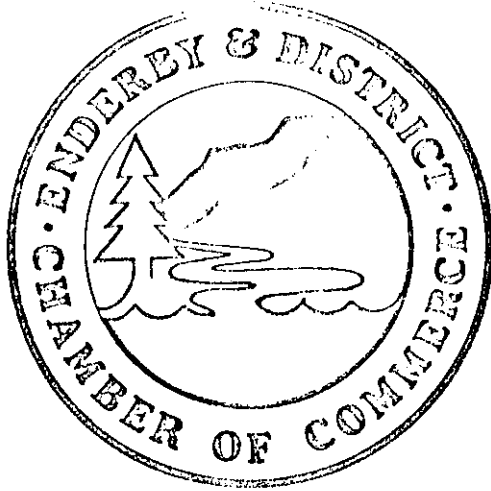
Thank you for your assistance in this matter. We are in the process of negotiating with the Provincial Government for a contract. One of the conditions of the contract is that we be an incorporated body. As a result time is of the essence in completing these documents. If you have any questions or require further information please do not hesitate to phone. My business card is attached.


J.A. Byers, Treasurer

Box 1000, Enderby B.C. VOE 1V0

**LIST OF SIGNATORS TO CERTIFICATION OF ENDERBY AND DISTRICT
CHAMBER OF COMMERCE**

1. Robert E. Read	Businessman
2. Gordon J. Dale	Real Estate Manager
3. G.G. Popoff	Hotel Operator
4. Charles Bubar	Contractor
5. Don Brookes	Wharfinger
6. Cliff Kjelgrin	Merchant
7. Peter Buxton-Carr	Bank Officer
8. Tony Oudman	Businessman
9. Hartley Towers	Businessman
10. Joan Bond	Newspaper Editor
11. George Salt	Realtor
12. Jack S. Lee	Publisher
13. David Danforth	Retail Merchant
14. G. Dodge	Retail Merchant
15. M. Dodge	Retail Merchant
16. L. Sailer	Salesman
17. Sylvia Matejka	Retail Merchant
18. Delores Weber	press
19. Charmaine Dale	newspaper reporter
20. Al Oystreck	retail merchant
21. J.A. Byers	Public Accountant
22. Joyce M. Jackson	gas retailer
23. C. Peacher	retail merchant
24. Donald G. MacPherson	businessman
25. J.L. Potts	pharmacist
26. Kevin Hewstan	retail merchant
27. W. McLeod	notary public
28. K. Armstrong	credit union manager
29. P.F. Vetter	businessman
30. Edna Davies	businesswoman



ENDERBY & DISTRICT CHAMBER OF COMMERCE

By-laws of the
Enderby & District Chamber of Commerce

ARTICLE 1 - NAME AND OBJECTIVES

- Section 1 - The name of this organization shall be The Enderby & District Chamber of Commerce.
- Section 2 - The objectives of The Enderby & District Chamber of Commerce shall be to promote and improve trade and commerce and the economic, civic and social welfare of the district.
- Section 3 - The usual place of meeting shall be in the town of Enderby.
- Section 4 - The Enderby & District Chamber of Commerce shall be non-sectional and non-sectarian and shall not lend its support to any candidate for public office.

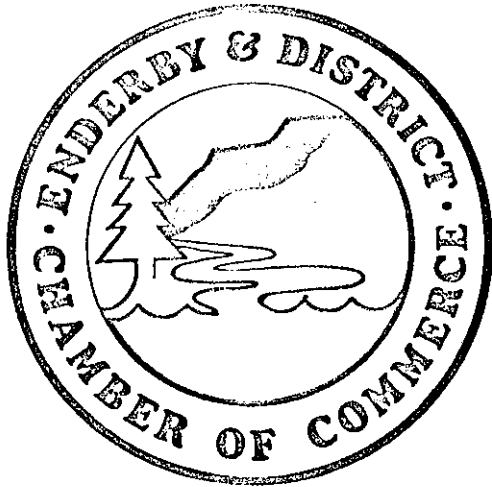
ARTICLE II - INTERPRETATION

- Section 5 - Wherever the words "The Chamber" occurs in these by-laws, they shall be understood to mean "The Enderby & District Chamber of Commerce" as a body.
- Section 6 - Wherever the words "The Council" occur in these by-laws, they shall be understood to mean "The Council of The Enderby & District Chamber of Commerce".
- Section 7 - Wherever the word "District" occurs in these by-laws, it shall mean that area, within and for which this Chamber was established, as defined in the Certificate of Registration under the Boards of Trade Act (R.S., c. 18, s 1).

ARTICLE III - MEMBERSHIP

- Section 8 - Any reputable person, directly or indirectly engaged or interested in trade, commerce or the economic and social welfare of the District, shall be eligible for membership in the Chamber.

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ENDERBY & DISTRICT CHAMBER OF COMMERCE

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Section 9 - Association, Corporation, Societies, Partnerships or Estates, directly or indirectly engaged or interested in trade, commerce or the economic and social welfare of the District may become members of the Chamber.

Section 10 - At any general meeting of the Chamber, any member in good standing may propose any eligible person or organization as a candidate for becoming a member of the Chamber, providing such candidate shall undertake, if admitted, to be governed by the by-laws of the Chamber.

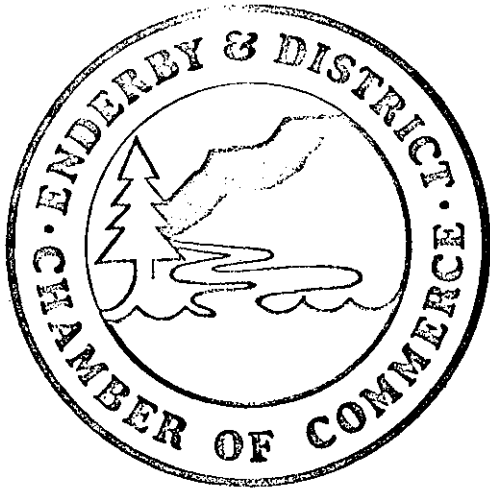
Section 11- If such proposal is carried by a majority of two-thirds of the members of the Chamber then present, such person or organization shall thenceforth be a member of the Chamber and shall have all the rights and the subject to all the obligations of the other members.

Section 12- Membership shall continue from the time of admittance until a member has resigned in accordance with the provisions of these by-laws or has been removed from the roll of members by action of the Council.

Section 13- Any member of the Chamber, who intends to retire therefrom or to resign his membership, may do so, at any time, upon giving to the secretary ten days' notice in writing of such intention, and upon discharging any lawful liability which is standing upon the books of the Chamber against him at the time of such notice.

Section 14- The council may remove from the roll of members the name of any newly enrolled member failing to pay his annual dues within thirty days of his admission, or of any other member who fails to pay such dues within three months of the date on which they fall due. Upon such action by the Council, all privileges of membership shall be forfeited.

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ENDERBY & DISTRICT CHAMBER OF COMMERCE

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Section 15 - Persons who have distinguished themselves by some meritorious or public service may be elected Honorary Members by a majority vote of the Chamber. Such recognition shall be for a term of one year and may be repeated. Honorary membership shall include all the privileges of active membership except that of holding office, with the exemption from the payment of annual dues.

Section 16 - Any member of the Chamber may be expelled by a two-thirds vote of the Council.

ARTICLE IV - DUES AND ASSESSMENTS

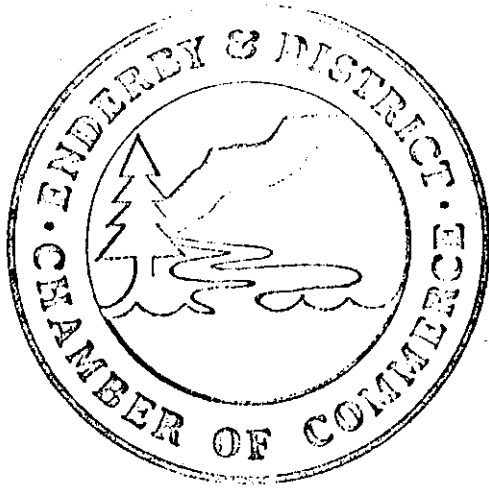
Section 17 - The annual dues payable by members of the Chamber shall be determined annually by the Council, subject to the approval of the general meetings whenever a change in the original amount is involved.

Section 18 - Other assessments may be levied against all members, provided they are recommended by the Council and approved by a majority of the members present at a general meeting of the Chamber. The notice calling such general meeting shall state the nature of the proposed assessment.

ARTICLE V - OFFICERS AND COUNCIL

Section 19 - The Officers shall be; a president, vice-president secretary and treasurer, who together with Eight (8) other members, shall be elected from among the members each year at the annual general meeting by ballot and shall form the Council. They shall remain in office for one year or until their successors shall be appointed but no such officer or member of Council, with the exception of the Secretary or Treasurer, shall hold the same office for more than two years in succession. The retiring president shall be, ex-officio, a member of the Council.

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ENDERBY & DISTRICT CHAMBER OF COMMERCE

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- Section 20 - Where a member of the Council dies or resigns his office or is absent from three consecutive meetings of the Council, the Council may, at any meeting thereof, elect a member of the Council, in the place of the member who had died or resigned, or is absent.
- Section 21 - Any officer or Council member may be suspended from his office or have his tenure of office terminated if, in the opinion of the Council, he is grossly negligent in the performance of his duties, providing however, that any officer or Council member so suspended or whose tenure of office has been terminated, shall be at liberty to appeal the decision of the Council directly to the Membership at the next general meeting.
- Section 22 - The Council shall have the general power of administration. It may make or authorize petitions or representations to the Government or Parliament of Canada, the Government or Legislature of the Province, or others, as it may determine or as may be required by vote of a majority of members present at any general meeting.
- Section 23 - The Council shall, in addition to the powers hereby expressly conferred on it, have such powers as are assigned to it by any by-law of the Chamber provided, however, that such powers are not inconsistent with the provisions of the Boards of Trade Act.
- Section 24 - Any five (5) or more members of the Council, lawfully met, shall be a quorum and a majority of such quorum may do all things within the powers of the Council.
- Section 25 - The council shall frame such by-laws, rules and regulations as appear to it, best adapted to promote the welfare of the Chamber, and shall submit them for adoption at a general meeting of the Chamber called for that purpose.

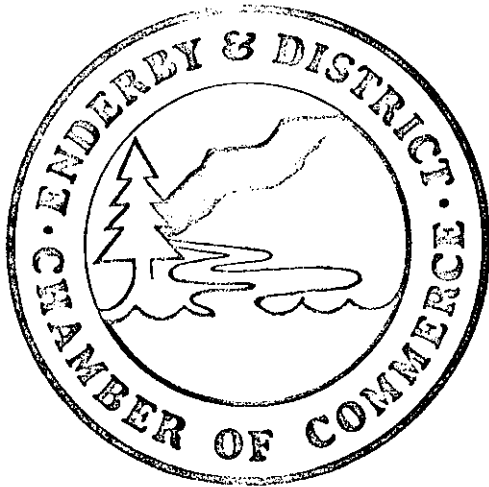


ENDERBY & DISTRICT CHAMBER OF COMMERCE

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- Section 26 - The council, or at its request, the President, may appoint committees or designate members of the Council, The Chamber or others, to examine, consider and report upon any matter or take such action as the Council may request.
- Section 27 - The Council may suspend any chairman from office or have his office terminated for just cause. Any committee may be terminated by the Council.
- Section 28 - No paid employee of the Chamber shall be a member of the Council or executive committee. Officers of the Chamber shall receive no remuneration for services rendered, but the Council may grant any of these said officers reasonable expense monies.
- Section 29 - The President and Vice-President, before taking office, shall take and subscribe before the mayor or before any justice of the peace, an oath in the following form:
" I swear that I will faithfully and truly perform my duty as..... of The Enderby & District Chamber of Commerce, and that I will, in all matters connected with the discharge of such duty do all things, and such things only, as I shall truly and conscientiously believe to be adapted to promote the objects for which the said Chamber was constituted according to the true intent and meaning of the same. So help me God."
- Section 30 - The meetings of the Council shall be open to all members of the Chamber, who may attend, but may not take part in any of the proceedings.
- Section 31 - No public pronouncement in the name of the Chamber may be made unless authorized by the Council or by some person to whom the Council has delegated this authority.

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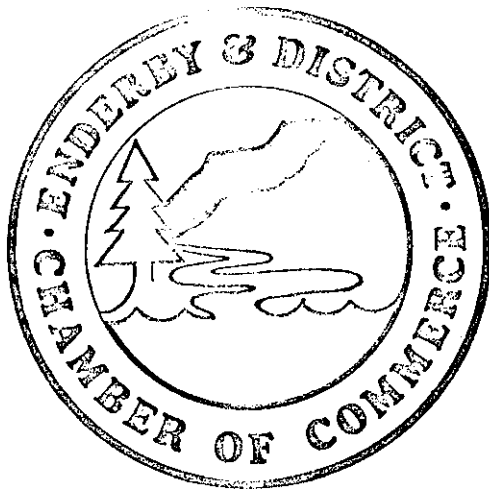


ENDERBY & DISTRICT CHAMBER OF COMMERCE

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- Section 32 - a) The President shall preside at all meetings of the Chamber and Council. He shall regulate the order of business at such meetings, receive and put lawful motions, and communicate to the meeting what he may think concerns the Chamber. The President shall, with the Secretary, sign all papers and documents requiring signature on behalf of the Chamber, unless someone else is designated by the Council. It shall be the duty of the President to present a general report of the activities of the year at the Annual Meeting.
- b) The Vice-President shall act in the absence of the President and, in the absence of both of these officers, the meeting shall appoint a chairman to act temporarily.
- c) The Treasurer shall have charge of all funds of the Chamber and shall deposit, or cause to be deposited, the same in a chartered bank selected by the Council. Out of such funds he shall pay amounts approved by the Council and shall keep a regular account of the income and expenditures of the Chamber and shall submit an audited statement thereof for presentation to the annual general meeting and at any other time required by the Council. He shall, with the President, sign all notes, drafts and cheques.
- d) The Secretary, shall be the executive officer of the Chamber and shall be responsible to the Council for the general control and management of the Chamber's business affairs. He shall be responsible for keeping the books of the Chamber, conducting its correspondence retaining copies of all official documents and shall perform all such other duties as properly pertain to his office. He shall, with the President, sign and when necessary, seal with the seal of the Chamber of which he shall have custody, all papers and documents requiring signature or execution on its behalf.

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He shall maintain an accurate record of the proceedings of the Chamber and of the Council. At the expiration of his term of office, the Secretary shall deliver to the Chamber all books, papers and other property of the Chamber.

ARTICLE VI - MEETINGS

- Section 33 - The Annual Meeting of the Chamber shall be held in the month of November in each year at the time and place determined by the Council. At least two weeks notice of the Annual Meeting shall be given.
- Section 34 - Regular General Meetings of the Chamber shall be held Monthly at the time and place designated by the Council. At least one week's notice of such meetings shall be given.
- Section 35 - Special General Meetings of the Chamber may be held at any time when summoned by the President, or requested in writing by any three members of the Council, or any ten members of the Chamber. At least one day's notice of such meetings shall be given.
- Section 36 - The Council shall meet from time to time (at Least once a month) as may be necessary to carry on the business of the Chamber.
- Section 37 - Notice of all meetings, naming the time and place of assembly, shall be given by the Secretary. A notice inserted in one or more of the newspapers published within the district ^{or} a circular letter signed by the Secretary and mailed to the last known address of each member shall constitute sufficient notice.

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ENDERBY & DISTRICT CHAMBER of COMMERCE

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Section 38 - At any Annual or General Meeting Twelve (12) members shall be a quorum and, unless otherwise specifically provided, a majority of members present shall be competent to do and perform all acts which are, or shall be, directed to be done at any such meeting.

Section 39 - Minutes of the proceedings of all General and Council meetings shall be entered in books to be kept for that purpose, by the Secretary.

Section 40 - The entry of such minutes shall be signed by the person who presides at the meeting at which they are adopted.

Section 41 - All books of the Chamber shall be opened at all reasonable hours to any member of the Chamber, free of charge.

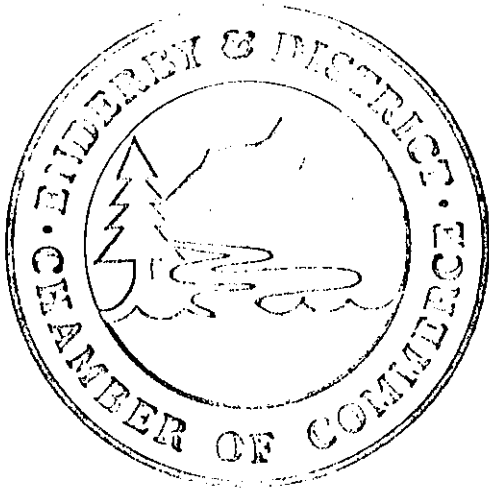
ARTICLE VII - VOTING RIGHTS

Section 42 - Every member in good standing represented at any general meeting shall be entitled to one vote provided that the vote of an Association, Corporation, Society Partnership, or an Estate member shall in each such case be assigned to individuals.

Section 43 - Voting at Council or General meetings shall normally be by a show of hands or, if requested by the Chairman, by a standing vote. A roll call vote shall be taken, if requested by five (5) members provided such request received approval of two-thirds of the members assembled.

Section 44 - The presiding officer shall vote only in case of a tie. Upon an appeal being made from a decision of the presiding officer, the vote of the majority shall decide.

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Section 45 - Motions or amendments shall be carried at any Council, or General Meeting by a majority vote unless otherwise provided in these by-laws.

ARTICLE VIII - BY-LAWS

Section 46 - By-Laws may be made, replaced or amended by a majority of the members of the Chamber present at any general meeting, notice of such proposal having been given in writing by one member and seconded by another at a previous General meeting and duly entered as a minute of the Chamber.

Section 47 - Such By-Laws shall be binding on all members of the Chamber, its officers and all other persons lawfully under its control. They shall come into force and be acted upon only when they have been approved by the Minister of Consumer and Corporate Affairs.

ARTICLE IX - AFFILIATION

Section 48 - The Chamber, at the discretion of the Council shall have power to affiliate with the Canadian Chamber of Commerce, the British Columbia Provincial Chamber, or any other organizations in which membership may be in the interest of the Chamber.

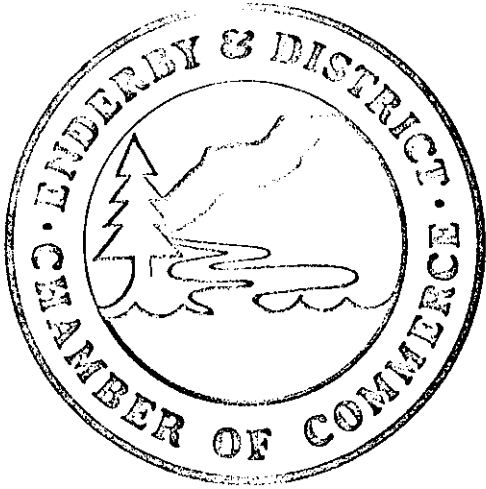
ARTICLE X - FISCAL YEAR

Section 49 - The fiscal year of the Chamber shall commence on the first day of October in each year.

ARTICLE XI - AUDITORS

Section 50 - Auditors shall be appointed by the members present at the Annual Meeting and they shall audit the books &

Box 1000, Enderby B.C. VOE IVO



ENDERBY & DISTRICT CHAMBER OF COMMERCE

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accounts of the Chamber at least once in each year. An audited financial statement shall be presented by the Treasurer at each Annual Meeting and at any other time required by the Council.

ARTICLE XII - PROCEDURE

Section 51 - Parliamentary procedure shall be followed at all General and Council meetings in accordance with " Rules of Order " by Roberts

Box 1000, Enderby B.C. VOE 1V0